



University
of Glasgow

CIVIS Staff and Students' Week

Designing a Framework for Student-led Projects

24-28 March 2024



Co-funded by
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Government



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of Glasgow



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Welcome

On behalf of the University of Glasgow we would like to welcome you to the University and to Scotland.

We are delighted that you have chosen to come and participate in the university's Staff and Students' Week.

In this brief guide, we have included information on your programme of activities for the week as well as other relevant information to help make your stay with us enjoyable and productive. Glasgow is renowned for being one of the world's friendliest cities – if you have any questions or concerns while you are here, please do not hesitate to ask us, as our doors are always open!

We hope that your time with us is rewarding, and we look forward to working with all of you throughout your time here.

Best Wishes

Lauren Hoare
Head of Global Opportunities

Celine Reynaud
CIVIS Institutional Coordinator



List of Delegates

Name	Institution	Role
Aitana Ralda Corfas	University of Lausanne	CIVIS Student Ambassador
Alicia Ogwumike	Eberhard Karls Universität Tübingen	CIVIS Student Ambassador
Amelie Peters	Paris Lodron Universität Salzburg	CIVIS Student Ambassador
Andrew Garcia	Universidad Autónoma de Madrid	International Volunteer of the Office of Solidarity Action and Cooperation
Angelo Petre	University of Bucharest	Chair of CIVIS Student Council
Annarita Napolitano	Sapienza Università di Roma	CIVIS Student Ambassador
Anselm Heinrich	University of Glasgow	Dean of Internationalisation, College of Arts
Auri KOSTAMA-GOERGER	Aix-Marseille Université	International Project Coordinator
Beatrice Craciun	University of Bucharest	Erasmus Responsible
Caroline Japp	University of Glasgow	Study Abroad and Exchange Coordinator
Céline Reynaud	University of Glasgow	CIVIS Institutional Coordinator
Christèle Aubry	University of Lausanne	Project Manager, Open Lab
Dana Rocklin	Stockholms universitet	International Coordinator
Dennis Siegel	Eberhard Karls Universität Tübingen	CIVIS Global Student Council member
Emma Blomquist	Stockholms universitet	Innovation leader and course coordinator
Fernando Tellez	Université libre de Bruxelles	Student representative
Flora MacIvor	Aix-Marseille Université	English Professor
Gregor Jancik	University of Lausanne	International Relations Coordinator
Irina Zarafu	University of Bucharest	Associated Professor
Judith García Ribas	Universidad Autónoma de Madrid	CIVIS Global Student Council member
Julie Berthelier	Université libre de Bruxelles	Project Manager for Global Citizenship Education and Critical Citizenship
Karen Melissa Uchuari Cuenca	Universidad Autónoma de Madrid	Student
Katerina Schoina	National and Kapodistrian University of Athens	Secretary of CIVIS Student Council
Klara Bolander Laksov	Stockholms universitet	Professor, director of Centre for the Advancement of University Teaching
Lars Banzhaf	Eberhard Karls Universität Tübingen	Head of Mobility Unit - CIVIS



Lauren Hoare	University of Glasgow	Head of Global Opportunities
Leon Fuss	Eberhard Karls Universität Tübingen	CIVIS Global Student Council
Leonie Roethler	Paris Lodron Universität Salzburg	CIVIS Student Ambassador
Marie Ugeux	Université libre de Bruxelles	CIVIS Officer - Project Development
Mary Dickson	University of Glasgow	Internationalization Officer
Michela Stasio	University of Glasgow	CIVIS Student Ambassador
Münise Incesu	Stockholms universitet	CIVIS Student Ambassador
Natsi Pinelopi- Michaela	National and Kapodistrian University of Athens	CIVIS Global Student Council
Nicola Iseli	University of Lausanne	CIVIS Student Ambassador
Nina Rösler	Eberhard Karls Universität Tübingen	International Service-Learning
Perrine Alberola	Aix-Marseille Université	
Sara Napolitano	Sapienza Università di Roma	CIVIS Student Ambassador
Sally Baxter	University of Glasgow	Global Opportunities Manager
Thomas Suau	Aix-Marseille Université	
Vida Wählmark	Stockholms universitet	CIVIS Global Student Council member

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Programme

Sunday, 24 March 2024

Time	Location	Item / Agenda
17:00 – 19:00	QMU Student Union, University Gardens (D3 on campus map) 2nd floor	Informal Get-Together, Meet and Greet with drinks and buffet Welcome from Queen Margaret Union President Dan Rogers

Monday, 25 March 2024

Time	Location	Item / Agenda
09:00 – 09:30	Fraser Building (E2 on campus map) Rooms 402/403	Registration tea and coffee provided
09:30 – 11:00		Opening Session <ul style="list-style-type: none"> - Welcome – Lauren Hoare, University of Glasgow (10 mins) - Input from WP6: Plans and Hopes for the week - Lars Banzhaf (University of Tübingen) (20 mins.) - Keynote I – Dr Ashley Lewis-Cole with Mr Kevin McShane and Professor Stephany Biello, University of Glasgow ‘Transforming Curricula at the University of Glasgow’ (presentation, 20-30 mins.) - Keynote II – Dr Georgios Kominis, University of Glasgow ‘Rising Stars’ (case study, 20-30 mins.)
11:00 – 11:30		Tea and Coffee Break
11:30 – 13:00		Session 1 – Open Labs & Entrepreneurship <ul style="list-style-type: none"> – Marion Anderson, University of Glasgow, ‘Student Enterprise’ (30 mins + 15 mins discussion) - Irina Zarafu, University of Bucharest (<i>Open Lab best practice</i>) (30 mins. + 15 mins. discussion)
13:00 – 14:15		Lunch Break
14:15 – 15:30	leaves from Fraser Building Rooms 402/403	Civic Campus Tour in two groups ARC and Clarice Pears building
15:30 – 16:00	Main Building	Group Photo (tour groups meet there)
16:00 – 18:00	The Hunterian Museum, Main Building	Informal networking event – drinks and canapés With welcome remarks from Rachel Sandison, Deputy Vice-Chancellor (External Engagement), University of Glasgow and response from Angelo Petre, University of Bucharest Chair of CIVIS Student Council
	Free evening	

Tuesday, 26 March 2024

Time	Location	Item / Agenda
09:00- 09:30	Fraser Building Rooms 402/403	Tea and coffee for arrivals
09:30 – 11:00		Session 2 – Civic Engagement - Nina Rösler, University of Tübingen: <i>'Student Initiatives and EngagemenTransfer at UT as particularly suitable examples of student-led/organised projects'</i>
11:00 – 11:30		Tea and Coffee Break
11:30 – 13:00		Session 3 – Supporting Student Initiatives - Duncan Ross, University of Glasgow - Ria Dunkley, University of Glasgow
13:00 – 14:00		Lunch Break
14:00 – 15:30		Session 4 – Student Perspectives - Katerina Schoina and Angelo Petre 'Designing student-led initiatives: A student conference for CIVIS values' (30 mins. + 15 mins. discussion) - Hailie Pentleton and Ross Whip, 'The Students' Representative Council at the University of Glasgow' (30 mins + 15 mins discussion)
15:30 – 16:00		Tea and Coffee Break
16:00 – 16:45		Wrap-Up of the Day: - working definition of (CIVIS) student-led projects (30 mins.) - wrap-up (15 mins.) <i>Facilitators: Nina Rösler & Lars Banzhaf – UT</i>
	Free Evening	

Wednesday, 27 March 2024

Time	Location	Item / Agenda
For staff participating in the Learning and Teaching Conference		
09:00 – 16:00	James McCune Smith Learning Hub (D4 on campus map)	<u>University of Glasgow Learning and Teaching Conference</u>
For staff focused on mobility/Open Labs		
09:00- 10:00	Fraser Building Room 224	Staff discussion on internships/placements/service learning abroad
10:00- 10:45	Fraser Building Rooms 402/403	Staff join with student activity on Open Labs Tea and coffee break 10:30-10:45
10:45- 12:00	Fraser Building Room 224	Staff discussion continues
12:00- 13:15	Guests will receive catering cards which can be spent at UofG food outlets	Lunch Break
13:45- 14:45	Fraser Building – Room 224	Staff focused on mobility meet with University of Glasgow Global Opportunities incoming team to share best-practice on incoming mobility.
15:00- 16:00	Sir Charles Wilson Building (E15 on campus map)	Staff focused on mobility join University of Glasgow Global Opportunities pre-departure event to observe and meet students
13:15- 16:00		Staff discussion on student-led project via Open Labs
For student participants		
09:00 – 12:00	Fraser Building Rooms 402/403	Sandbox Session 1 – Input/Keynote from known initiatives, analysis of proposals received <i>Facilitator: Nina Rösler – UT</i> Tea and coffee break 10:30-10:45
12:00 – 13:15	Guests will receive catering cards which can be spent at UofG food outlets	Lunch Break



13:15 – 16:00	Fraser Building Rooms 402/403	Sandbox Session 2 – Input on facilitating SLPs, play with concrete proposals received <i>Facilitator: Nina Rösler – UT</i> Tea and coffee break 14:45-15:00
18:00 – 19:30	Glasgow City Chambers George Square (City Centre – nearest Subway station is Buchanan Street)	Civic Reception – Smart dress required Drinks and canapes. With remarks from Bailie Roza Salih on behalf of the city of Glasgow; Graeme Dey, Minister for Higher and Further Education on behalf of the Scottish Government; and Rachel Sandison, Deputy Vice-Chancellor, on behalf of the University of Glasgow.



Thursday, 28 March 2024

Time	Location	Item / Agenda
09:00 – 09:30	Senate Room (A13 on campus map)	Tea and Coffee for Arrivals
09:30 – 10:00		Daniel Keenan, Widening Participation Articulation Officer, University of Glasgow: <i>‘Widening Participation and Civic Engagement at the University of Glasgow’</i>
10:00 – 10:45		Working Definition of “CIVIS Student-Led Project” – recommendations for a CIVIS Framework for Student-Led Projects <i>Facilitators: Nina Rösler & Lars Banzhaf – UT</i>
10:45 – 11:00		Tea and Coffee Break
11:00 – 12:00		Toolbox / Building-Blocks for Facilitating & Enabling Student-Led Projects <i>Facilitators: Nina Rösler & Lars Banzhaf UT</i>
12:00 – 12:45		Wrap-Up of the week
13:00 – 14:00		Departure Lunch: take-away option available





Appendix 1 – Getting Around Glasgow

The City of Glasgow has excellent public transport facilities.

The Underground - www.spt.co.uk/subway

This is one of the easiest ways to get around Glasgow City Centre and West End areas. Trains run every 7/8 minutes (or 3/4 minutes during peak hours). You can either buy individual travel tickets or a SmartCard which can be topped up.

The nearest underground stop to the University is on Byres Road and is called Hillhead Underground station.

Please note that the Subway closes at around 6pm on Sundays.

The Overground - www.firstgroup.com/

One of the largest bus networks in Glasgow is First Glasgow. They have named their coverage of Glasgow and outreaching parts the Overground (as opposed to the Underground). Buses are frequent and serve the whole of the City of Glasgow and outreaching suburbs and towns.

Trains - <https://www.scotrail.co.uk/>

The City Centre has two main train stations – Queen Street Station, which mainly serves North of Glasgow and Northern Scotland (and has frequent express trains to Edinburgh), and Central Station which serves mainly southern Scotland (and England).

Information on train routes, timetables and fares can be obtained from either station.

Appendix 2 – Visitor Wi-Fi

You will have access to the internet through eduroam.

Please find further information on how to configure this here:
<https://www.gla.ac.uk/myglasgow/it/forvisitors/eduroam/>

Appendix 3 – Food, drink and shopping

Please note that the University of Glasgow does not endorse any individual shops or chains.

Located at the western end of University Avenue, **Byres Road** is the main shopping area for the West End of Glasgow.

Supermarkets

Waitrose, Byres Road – food, toiletries

Tesco Metro/Express, Byres Road – food, toiletries

Sainsbury's, Byres Road and Great Western Road - food

Marks & Spencer, 165-169 Great George Street – food

El Baraka, 335 Great Western Road - specialty supermarket, normally carries halal products

Other facilities

Boots, Byres Road and Great Western Road - – chemist/pharmacy and toiletries

Penny Black's, Great Western Road – post office

Eating Out

Oran Mor 731 Great Western Road – pub and concert venue

The Bothy Glasgow – 11 Ruthven Lane – traditional Scottish restaurant

Willow Tea Rooms (97 Buchanan Street) - tearoom designed by revolutionary architect Charles Rennie Mackintosh

Mother India Café, Argyle Street (opposite the Kelvingrove Museum and Gallery) – offers a variety of Indian dishes

Curlers Rest, 256-260 Byres Road – cosy pub to have a drink on rainy days

Dumpling Monkey, 21 Dumbarton Road - offers a range of Chinese dishes

Banana Leaf, 192 St Vincent Street - offers a variety of Malaysian and Chinese dishes

The main shopping streets are: **Argyle Street** (take the Underground to St Enoch Station), and **Buchanan Street** (take the Underground to Buchanan Street).



Appendix 4 – Emergency Contact Details

Emergency situation: any situation in which yours or another's life is at risk.

Emergency Services (police, ambulance, fire brigade): 999

Emergency Text Phone number for the hard of hearing/speech impaired: 18000

University of Glasgow Emergency Telephone Number (24 hours): +44 (0)141 330 4444

This is the Security Gatehouse of the University, who will contact relevant staff members in an emergency situation. Contact them **after** contacting 999.

Police assistance for a non-emergency situation: 101

Non-emergency situation examples: stolen or damaged property, a minor traffic collision in which no one has been seriously hurt, etc.

University of Glasgow contacts

In an emergency contact Céline Reynaud, celine.reynaud@glasgow.ac.uk, +44 7759412614.

Additional contacts: Caroline Japp (caroline.japp@glasgow.ac.uk); Lauren Hoare (lauren.hoare@glasgow.ac.uk).