CIVIS Modules – Allocation Proposal

I. OBJECTIVE

Distribution of the approved budget (80,000 Euro) for designing and delivering CIVIS Modules by the partner universities, through the Virtual Mobility Call launched by Work Package 7 – Task Force Virtual Mobility.

CIVIS Modules:

- CIVIS Micro-programmes
- CIVIS Summer / Winter Schools
- CIVIS Bootcamps (practical / research intensive stages)

II. PRINCIPLES

In the allocation process, the following principles are to be considered:

1. Equity among CIVIS Universities in the distribution of the common funds
2. Competitiveness, encouraging collaboration, innovation, modern and flexible design, response to societal and professional needs, and attractiveness for students
3. Collaboration among partners, related to the „minimum three CIVIS universities“ criteria for budget allocation

III. PROPOSAL

III.1. Equal distribution of funds to CIVIS partners

Half of the total amount (40,000 Euro) are to be evenly distributed to the CIVIS universities (5,000 Euro / university) for developing CIVIS Modules. In this regard, all partners are encouraged to propose CIVIS Modules projects of any of the above categories, in collaboration with at least two other CIVIS universities.

In this regard, all CIVIS universities are invited to submit CIVIS Modules projects, up to 5,000 Euro / university, covering only staff costs, from the evenly distributed amounts.

III.2. Competition-based allocation

The remaining amount is to be offered on a competitive basis to any CIVIS university that submits a corresponding CIVIS Module project, once the budget from the first category has
been used. In this way, CIVIS universities are encouraged to develop CIVIS Modules on a competitive basis, of any of the above categories.

All CIVIS partners are invited to submit different projects, in the competitional component of the call, supplementary to the ones submitted in the equal distribution component.

If any CIVIS partner will not be able to cover the minimum of 5.000 Euro from the first component until December 2021, the remaining amount will be added to the competitional funds and distributed to other submitted projects.

IV. ELIGIBLE COSTS

The funds allocated for the CIVIS Modules projects are only for staff costs, being considered as means for incentivising academics to design and deliver CIVIS Modules. Each university, either coordinator or partner will decide on the amount and distribution of staff costs according with its payment mechanism within allocated budget/project.

The maximum eligible costs per Module category are:

- 5.000 Euro for 1 CIVIS Micro-programme
- 3.500 Euro for 1 CIVIS Summer / Winter School
- 1.500 Euro for 1 CIVIS Bootcamp

When submitting a project, the maximum budget per category will be divided among the partner universities. The budget splitting among partners must be provided in the project application, allowing universities to decide among themselves how direct involvement can be reflected in the allocated funds.

For example: in case of a CIVIS Micro-programme (5.000 Euro), a three-partner project could split the budget as follows: 2.000 Euro for the coordinating university and 1.500 for each of the two partner universities.

The maximum budget / university from the equal distribution category will be calculated according to the actual funds allocated to each university through all projects in which they are either coordinators or partners.