

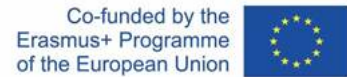


# CIVIS Call 1 - Short Term Mobility

## CIVIS Call 1 - Intensive Programs: CIVIS Student Week/ Days

Code name: CSW/CSD





## 1. DESCRIPTION OF CALL

### **Purpose - Aims**

The purpose of the **CIVIS Intensive Programs: CIVIS Student Week/Student Days (IP:CSW/CSD)** is to enhance collaboration among the partner Universities of the CIVIS alliance, bringing together their scholars and students. Accordingly, the principal aims of the International week/International days are:

- to increase student mobility,
- increase the recognition of our partner institutions among our students and academic staff,
- offer a concentrated educational experience over a short period of time,
- promote the exchange of knowledge, ideas and discussions on specific topics, instigate new thoughts and animate debates,
- expose visiting students to the academic and cultural experience of the host university,
- cultivate an international mentality among students,
- create bonds among partner institutions, academics and students, offer networking opportunities,
- support structuring learning / research collaboration or strategies,
- become the **largest annual extracurricular educational event on campus for the CIVIS partners.**
- as a **signature event, promote the CIVIS brand** among the academic community of the alliance.

### **Target**

- Make the participation of local & visiting students to a IP:CSW/CSD event, as attested by a Certificate of Attendance, one of the necessary elements for the delivery of a **CIVIS Certificate** involving the 8 partner Universities later on.

### **Organizer(s)**

- **IP:CSW/CSD** may be organized independently by any Faculty/School/Department of the CIVIS alliance Universities, at a Faculty/School/Department level or in collaboration of several among these.
- In collaboration with the respective Faculties/Schools/Departments of at least two (2) other CIVIS alliance Universities (taking into account geographical balance) or more.





- May be organized on a rotation basis, at a different campus of the other partner Universities each year.

### **Duration**

Depending on the total duration and of the event, it may be formulated as:

- **Intensive Programs: CIVIS STUDENT WEEK:** if extending to five (5) days
- **Intensive Programs: CIVIS STUDENT DAYS:** if extending from two (2) to four (4) days.
- Each IP:CSW/CSD can be proposed for a minimum of 1 to a maximum of 3 editions per year.

### **Theme**

The IP:CSW/CSD programme should:

- Be **related to one of the 5 themes** of the Alliance:
  - Cities, Territories, Mobilities
  - Climate, Environment, Energy
  - Digital & Technological transformations
  - Health
  - Society, Culture, Heritage
- Each year the IP:CSW/CSD may have a **specific (sub)theme** that all of IP:CSW/CSD speakers, talks and events will focus on. Themes may vary from year to year.
- Include, to the extent of possible, themes cultivating bridges between Europe, the Mediterranean and Africa.

### **Programme**

The IP:CSW/CSD programme may include the key feature event, plus a combination of any of the following:

- **Lessons or lectures** by both local and visiting professors from the partner universities on the theme of the IP:CSW/CSD (key feature event).
- A **key-note speech**.
- **Student papers presentations** – individually or in teams (these would suppose prior preparation at the home University, under the guidance of a Professor participating in the IP:CSW/CSD, corresponding to specific guidelines to be setup by the co-organizers, such as a set number of pages/words, proposed topics, etc).
- **Workshops** involving academics & students.





- **Round-table** discussions.
- **Visit** to a local institution related to the field of studies.
- The programme is encouraged to focus on an **interdisciplinary approach**, by inviting also academics and students from different scientific fields to participate.
- The programme is encouraged to include also **guest speakers** from government departments, non-governmental organizations, local, regional or national political representatives, decision or policy makers, the business world and civil society to present their views on relevant issues.
- The programme is encouraged to allow for time for **questions and discussion** among participants and students.
- If possible, the IP:CSW/CSD events/lectures could be **broadcasted-streamlined**, to be followed also online.

### ***Participants-profiles***

The participants of the CIVIS Student Week/Days may be:

- Professors from the host University.
- Visiting professors from the CIVIS partners.
- Invited speakers (local stakeholders).
- Local students at bachelor's, master's and PhD levels (to be defined ad hoc).
- Visiting students from the CIVIS Universities at bachelor's, master's and PhD levels (to be defined ad hoc).
- Open to non-CIVIS audience.

### ***Credits***

- Participation to the IP:CSW/CSD may correspond to a set number of ECTS (to be defined by the organizers).
- All papers presented will have to be evaluated by a professor at the host university.
- Students who do not present papers but follow the IP:CSW/CSD may receive a Certificate of Attendance from the hosting University.

### ***Language of the International Week/Days***

- The primary language of lectures/workshops should be **English**.





### **Social programme**

The Programme may offer opportunities to explore local culture, by engaging also local students as guides.

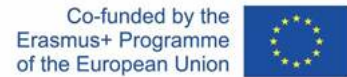
### **Costs**

- The academic participants may cover their travel and accommodation costs through Erasmus+ mobility programme (TSM – Teaching Staff Mobility and Staff Training Mobility) or through other available sources of funding.
- Transportation and individual support costs for visiting students may be partially or totally covered by the CIVIS budget of each participating University according to Erasmus mobility unit costs depending on distance and individual support per day per country (see chapter 2).
- For the accommodation of visiting students, in case there is no available residence, local students, on a volunteer basis, may be asked to offer them hospitality and accommodation at their house throughout their stay for the IP:CSW/CSD.
- Applicants should provide a draft budget of the template of the Call, describing expected sources of coverage (see chapter 6).
- Limitations as to the numbers of funded mobilities of students may apply, subject to availability of funds.

### **Organization – host University**

- Participating Universities should set up an Organizing Committee of Professors involved in the IP:CSW/CSD.
- Each host Faculties/Schools/Department of an IP:CSW/CSD should:
  - Set up a **registration procedure**.
  - Set up an **organizer team** (including academic and administrative personnel) and nominate a **team leader**.
  - Set **important dates**: event day(s), application opening and deadlines.
  - Involve local **students as volunteers/hosts**, including those who had been on Erasmus to the CIVIS partner universities (CIVIS ambassadors).
  - Propose affordable accommodation options-practical information for participants.
  - Deliver a **Certificate of Attendance** for local and visiting students.
  - Eventually, attract **sponsors**.
  - Create a **communication plan** for the event, for its promotion among students & for the information of the CIVIS community following the event.
- Inform on the outcome and **provide statistics** (numbers of attendance) to the CIVIS WP6-Mobility leader.





### **Setup procedure – Target dates**

- Academics of the CIVIS alliance are encouraged to contact their peers in the CIVIS respective Faculties/Schools/Department, either directly or through the CIVIS Academic Coordinator of each University and explore the possibility or co-organizing an IP:CSW/CSD according to the above criteria.
- A specific thematic for the IP:CSW/CSD could be directly proposed.
- **Target dates: Winter and Spring Semester of the Academic year 2020-2021**, on specific dates to be decided among the partner Universities of the specific IP:CSW/CSD.
- Each participating University/Faculty/School/Department is free to follow its own internal confirmation procedures and rules for its participation in the IP:CSW/CSD.

### **Call Deadline – submission procedure**

- Proposals for the organization of IP:CSW/CSD should be submitted by:
  - May 15, 2020, or
  - October 15, 2020
- Submission should be done:
  - By the leading Faculty/School member of the CIVIS University hosting first the IP:CSW/CSD in the next academic year.
  - By filling in the IP:CSW/CSD submission form, co-signed by his/her peers (via scanned documents) in the other partner Universities.
  - Submission: by e-mail, to the **CIVIS Steering Committee**, at: [civis@univ-amu.fr](mailto:civis@univ-amu.fr)

