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Europe's Civic University Alliance

## 7<sup>th</sup> call for proposals for Blended Intensive Programmes (BIPs)

### The call for proposals

Autumn 2025

civis.eu

#### Member universities :

amU Aix  
Marseille  
Université

HELLENIC REPUBLIC  
National and Kapodistrian  
University of Athens

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LIBRE  
DE BRUXELLES

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University  
of Glasgow

Unil  
UNIL | Université de Lausanne

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#### Associate member universities :

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WATERSHED

UNIVERSITE  
CHEIKH ANTA DIOP  
DE DAKAR

UNIVERSITY OF THE  
WITWATERSRAND  
JOHANNESBURG

MAASTRICHT  
UNIVERSITY

UNIVERSITY OF  
EDINBURGH

University of Ife  
Ibadan

## CONTEXT

**CIVIS, Europe's Civic University Alliance** is formed by the alliance of **11 leading higher education institutions** across Europe: Aix-Marseille Université (France), National and Kapodistrian University of Athens (Greece), Université libre de Bruxelles (Belgium), University of Bucharest (Romania), University of Glasgow (UK), University of Lausanne (Switzerland), Universidad Autónoma de Madrid (Spain), Sapienza Università di Roma (Italy), Paris Lodron University of Salzburg (Austria), Stockholm University (Sweden), and Eberhard Karls Universität Tübingen (Germany).

These full member universities bring together a community of more than **470,000 students** and **58,000 staff members** including **35,000 academics and researchers**.

The Alliance has **six associate member universities in Africa**: the Université Hassan II

de Casablanca (Morocco), Université Cheikh Anta Diop de Dakar (Senegal), Eduardo Mondlane University (Mozambique), Makerere University (Uganda), University of Sfax (Tunisia), and University of the Witwatersrand, Johannesburg (South Africa). The call for BIPs includes academics (teaching staff) from the CIVIS African and Mediterranean universities<sup>1</sup>.

The alliance aims to promote *European values, cultures and citizenship* among students, academics, and stakeholders and acts as a bridge between Europe, the Mediterranean, and Africa.

It aims to be a vector of change and innovation in the following areas: *Climate, Environment, Energy, Society, Culture, Heritage; Health; Cities, Spaces, Mobility; Digital & Technological Transformation*.

## OBJECTIVES

**CIVIS, Europe's Civic University Alliance** invites applications for innovative educational projects under the format of **Blended Intensive Programmes (BIPs)**<sup>2</sup> that will contribute to building the European Education Area and support the alliance's aim to increase mobility among students and staff members and in view of promoting the values above and cultivating innovation in the mentioned areas. The submitted BIPs are expected to be implemented during the **2026/2027 academic year**, following the calendar stated in this call (*this is the **only call** for CIVIS BIPs to take place in the mentioned academic year*).

This call builds on the foundations laid by CIVIS over the past years, building upon **more**

**than 200 implemented BIPs** and **thousands of participating students**, reflecting CIVIS's collective experience in fostering transnational academic collaboration and responds to the growing demand for inclusive, flexible, and future-oriented learning opportunities across Europe.

It is part of the **CIVIS educational strategy** to establish and develop collaborative academic initiatives that design, pilot, and implement innovative educational models. It aims to strengthen cooperation both among member universities and with external partners, while supporting the long-term goals of the European Higher Education Area.

<sup>1</sup> When planning to collaborate with any of the associate member universities in Africa, please contact and inform the CIVIS Global Officer (Christian Möllmann – [christian.moellmann@uni-tuebingen.de](mailto:christian.moellmann@uni-tuebingen.de)) and the CIVIS BIP team ([bip@lists.civis.eu](mailto:bip@lists.civis.eu)).

<sup>2</sup> "BIPs are short, intensive programmes that use innovative ways of learning and teaching, including the use of online cooperation. The programmes may include challenge-based learning where transnational and transdisciplinary teams work together to tackle challenges for example those linked to the United Nations' sustainable development goals or other societal challenges identified by regions, cities, or companies. The intensive programme should have added value compared to existing courses or trainings offered by the participating HEIs and can be multiannual. By enabling new and more flexible mobility formats that combine physical mobility with a virtual part, blended intensive programmes aim at reaching all types of students from all backgrounds, study fields and cycles." (Erasmus+ Programme Guide v.2, 2025, p. 48).

## APPLICATION PATHWAYS

The call includes two application pathways:

**New edition ("fast-track") pathway** and **Regular pathway**.<sup>3</sup>

For any need of support related to the pathway to be followed for a potential submission, as well as for any needs of support related to the present call and the overall CIVIS BIPs implementation, please contact the CIVIS team at [bip@lists.civis.eu](mailto:bip@lists.civis.eu).

### New edition ("fast-track") pathway

This pathway is open to submissions for a **new edition of CIVIS BIPs<sup>4</sup> implemented during the 2024/2025 academic year**, according to the implementation calendar stated in this call.

Additionally, two other eligibility criteria<sup>5</sup> must be met:

- The coordinator (*or at least one of the coordinating academics, in case of multiple coordinators*) of the respective BIP has participated in the **evaluation process of the CIVIS BIPs**, consisting of a **survey** conducted by CIVIS Coordination Office and CIVIS Education Unit.
- The 2024/2025 edition of the BIP has been positively evaluated by the

participating students<sup>6</sup>, according to the **evaluation process of the CIVIS BIPs**, consisting of a **survey**, conducted by CIVIS Coordination Office and CIVIS Education Unit. At least **5 students** from the previous edition of the BIP must have responded to the survey for the BIP to be eligible for this pathway.

Further details related to the evaluation criteria of this pathway are in **Annex 1** of the call.

The **online application form** for this pathway can be accessed [here](#).

To prepare your proposal prior to the submission, you can use this [template here](#).

### Regular pathway

This pathway is open to BIP proposals submitted for the first time in CIVIS or resubmissions of previously implemented BIPs that do not meet all the eligibility and evaluation criteria states for the *New edition ("fast-track") pathway (as stated above)*.

Further details related to the evaluation criteria of this pathway are in **Annex 1** of the call.

The **online application form** for this pathway can be accessed [here](#).

To prepare your proposal prior to the submission, you can use this [template here](#).

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<sup>3</sup> All applications must adhere to the general regulations of this call regardless of the application pathway, unless stated differently in the call.

<sup>4</sup> "CIVIS BIPs" refer strictly to BIPs that are implemented under the CIVIS framework, following an evaluation and approval process at alliance level and implemented according to the CIVIS regulations and processes in place. While BIPs can be implemented between CIVIS universities outside the alliance framework, they are not considered "CIVIS BIPs".

<sup>5</sup> If these eligibility criteria will not be fulfilled, the application will be desk-rejected. The applicants are responsible for checking the fulfilment prior to the submission, with support from the CIVIS Coordination Office.

<sup>6</sup> "Positively evaluated" means that most participating students responding to the survey reported high satisfaction with the quality of learning and teaching, found the assessment methods appropriate, confirmed the programme matched its announced content and organisation, and agreed it fostered collaboration across different areas of study.

## LETTER OF INTENT

Before submitting BIP proposals (*both pathways*), project coordinators must ensure they have **the formal written approval of ALL involved higher education institutions** (*faculty/department/school*) and the respective Erasmus+/International/CIVIS office (*based on internal regulations at each university*), via **Letters of Intent**, using this **template [here](#)**.

The signed letters **must be submitted along with the BIP application and is part of the**

**eligibility criteria.** Make sure to collect signatures early in the process, as internal validation processes may take time! Proposals lacking this endorsement may be deemed ineligible.

For the institutional validation, applicants must contact the member of the *CIVIS Education Unit* from their respective university (*please check with your **local CIVIS Office** for support and relevant contacts*).

## BIP DESIGN

**The following elements and regulations must be considered by all BIP projects (*both pathways*).** They include both Erasmus+ Programme-related rules and regulations, as well as CIVIS-specific aspects, processes, and approaches.

### Project consortium

BIPs must include academic staff and student participants from **at least 3 European Union (EU)<sup>7</sup> CIVIS member universities<sup>8</sup>**. *University of Glasgow (UK), University of Lausanne (Switzerland), and the associate member universities in Africa<sup>9</sup>* can participate in the consortia, but do not count towards this requirement.

There are several roles that partners can take in the BIP projects:

- **Coordinating university** – a CIVIS member university awarded with an *Erasmus Charter for Higher Education*

(*ECHE*) (see **footnote 8** for the list) which coordinates the organisation of the BIP, receiving and managing the Erasmus+ organisational support (OS) funds. *University of Glasgow (UK), University of Lausanne (Switzerland), and the associate member universities in Africa* can also coordinate CIVIS BIPs<sup>10</sup>. Generally, the coordinating university is the receiving (host) university for the physical mobility component, but it can be decided otherwise by the consortium.

- **Receiving (hosting) university** – a university, part of the BIP consortium,

<sup>7</sup> "A blended intensive programme has to be developed and implemented by at least 3 HEIs coming from at least 3 EU Member States and third countries associated to the Programme." (Erasmus+ Programme Guide v.2, 2025, p. 57).

<sup>8</sup> CIVIS member universities from EU Member States and third countries associated to the Erasmus+ Programme: Aix-Marseille Université (France), National and Kapodistrian University of Athens (Greece), Université libre de Bruxelles (Belgium), University of Bucharest (Romania), Universidad Autónoma de Madrid (Spain), Sapienza Università di Roma (Italy), Paris Lodron University of Salzburg (Austria), Stockholm University (Sweden), and Eberhard Karls Universität Tübingen (Germany).

<sup>9</sup> CIVIS associate member universities in Africa: Université Hassan II de Casablanca (Morocco), Université Cheikh Anta Diop de Dakar (Senegal), Eduardo Mondlane University (Mozambique), Makerere University (Uganda), University of Sfax (Tunisia), and University of the Witwatersrand, Johannesburg (South Africa).

<sup>10</sup> The respective BIP will not be considered an Erasmus+ BIP (*as it does not meet eligibility criteria for an Erasmus+ BIP, according to the Erasmus+ Programme Guide v.2., 2025, p. 57*), no Erasmus+ OS funds can be granted, and other funding must be secured instead (*mobility funds for incoming staff and students are not subject to this matter*). Interested academics from these universities must contact their local CIVIS Office to ensure their university's commitment for such a role. In these cases, the coordinating university also counts towards the "minimum 3 CIVIS universities" eligibility requirement.

which hosts the physical component of the BIP, receiving the BIP participants either at its premises or at a different venue/location/hosting organisation in the same country<sup>11</sup>. **Any of the CIVIS member universities or the associate member universities in Africa** can host the physical component<sup>12</sup>. Generally, the coordinating university is the receiving (host) university for the physical mobility component, but it can be decided otherwise by the consortium.

- **Sending university – any of the CIVIS member universities or the associate member universities in Africa** can send BIP participants to CIVIS BIPs<sup>13</sup>, as BIPs are open to students from all CIVIS universities, not only those part of the BIP consortium. EU CIVIS member universities (see **footnote 8** for the list) can send participants using Erasmus+ KA131 funds (if the BIP's physical component is hosted in another EU country)<sup>14</sup> or may use other funding schemes (if the BIP's physical component is based in a non-EU CIVIS country – see **footnote 12** for the list)<sup>15</sup>, based on local regulations and processes in place at the sending university.

The programme is encouraged to include, when possible, **guest speakers** from

government departments, non-governmental organisations, local, regional, or national representatives, decision or policy makers, labour market representatives and civil society to present their views on relevant issues.

Proposals are encouraged to collaborate with the **CIVIS Open Labs**<sup>16</sup> – the Alliance's network of multi-stakeholder innovation spaces – to:

- Co-create educational content and training modules with local communities and societal actors.
- Test and validate learning formats or tools with end users.
- Strengthen territorial anchoring and inclusive participation in higher education initiatives.

Find your **Open Labs contact point** [here](#).

**Changes to these roles can be made after the BIP project has been submitted and/or validated**, either by request of the CIVIS Coordination Office, or by request of the BIP consortium. Changes must be **agreed and approved by the consortium and the CIVIS Coordination Office** and must be made no later than the launch of the student application campaign.

<sup>11</sup> "The physical activity can take place at the receiving HEI or at any other venue in the country of the receiving HEI." (Erasmus+ Programme Guide v.2., 2025, p. 57)

<sup>12</sup> In case the physical component of the BIP is planned to take place in any of the non-EU CIVIS countries (UK, Switzerland, Morocco, Senegal, Mozambique, Uganda, Tunisia, South Africa), and the respective BIP is approved, additional decision-making processes may follow to ensure proper implementation of the project. The respective BIP will not be considered an Erasmus+ BIP (as it does not meet eligibility criteria for an Erasmus+ BIP, according to the Erasmus+ Programme Guide v.2., 2025, p. 57), no Erasmus+ OS funds can be granted, and other funding must be secured instead (mobility funds for incoming staff and students are not subject to this matter). Interested academics from these universities must contact their local CIVIS Office to ensure their university's commitment for such a role.

<sup>13</sup> According to the Erasmus+ Programme Guide v.2. (2025, p. 57)

<sup>14</sup> Participants from the associate member universities in Africa can be funded using Erasmus+ funds only if the host (receiving) university has available Erasmus+ KA171 funds for such cases. Otherwise, other funds from the sending/receiving university must be used, subject to availability. (Erasmus+ Programme Guide v.2., 2025, p. 57)

<sup>15</sup> For BIP participants from the University of Glasgow (UK) and the University of Lausanne (Switzerland), Erasmus+ funds cannot be used; specific solutions are envisaged by the sending university, according to local regulations and procedures. (Erasmus+ Programme Guide v.2., 2025, p. 57)

<sup>16</sup> CIVIS Open Labs connect CIVIS academic community with local communities in all the cities and regions of our member universities. Through these Open Labs, the alliance supports the development of universities that are participatory, inclusive, and open. More information: <https://civis.eu/en/engage/open-labs>.

## Programme structure

BIPs are designed and implemented in a **blended format**: both the virtual and the physical components are compulsory and embedded in the programme design.<sup>17</sup>

**Physical component.** The duration of the physical mobility component of the BIP must include exactly **5 days of activities** for the BIP participants (*preferably from Monday to Friday*)<sup>18</sup>.

**Virtual component.** The virtual component can involve any amount of virtual learning and can take place either before and/or after the physical component. The duration of the virtual component is aligned with the ECTS and workload calculation, in conjuncture with the physical component.

**Overall duration.** The overall duration of the BIP must align with the total student workload

required for the activities in both components of the BIP (virtual and physical), directly linked with the ECTS credit points.

**The BIP must fit in one of the two implementation periods (*fall/winter or spring/summer*) of the implementation calendar stated in this call.**

The BIP must award **at least 3<sup>19</sup>** and **maximum 9 ECTS credit points<sup>20</sup>**. A clear division of the learning outcomes for each ECTS credit point is required, especially for BIPs ranging from 7 ECTS credit points to 9 ECTS credit points, supporting learning recognition in CIVIS universities. For more information on delivery and recognition please refer to **Annex 3**.

## Pedagogical approach

CIVIS BIPs must address thematic and focus areas connected to the CIVIS challenges, according to the lists in **Annex 2**. For more support related to the thematic and focus areas selection and adaptation, applicants can contact the members of the **CIVIS HUBs**<sup>21</sup> (*please refer to your CIVIS Office for relevant contact information*).

BIPs preferably provide **a new perspective upon teaching and learning practices**, as an added value in comparison with other programmes or courses, through innovative approaches such as:

- specialised content not taught elsewhere;

- transnational and transdisciplinary curricula;
- innovative ways of teaching and learning;
- research-based education;
- challenge-based approaches that tackle societal challenges;
- modern approaches to learning through physical and virtual mobility.

### Methods:

- The virtual component must bring the learners together online to work collectively and simultaneously on specific assignments that are integrated in the BIP and count towards the overall learning outcomes.

<sup>17</sup> "Blended intensive programmes [...] must comprise a short-term physical mobility abroad combined with a compulsory virtual component facilitating a collaborative online learning exchange and teamwork. The virtual component must bring the learners together online to work collectively and simultaneously on specific assignments that are integrated in the blended intensive programme and count towards the overall learning outcomes." (Erasmus+ Programme Guide v.2., 2025, p. 58)

<sup>18</sup> While the Erasmus+ regulations state that "the duration of the physical component of a blended intensive programme must be between 5 and 30 days for learners" (Erasmus+ Programme Guide v.2., 2025, p. 57), all CIVIS BIPs adopt a 5-day structure for the physical component, according to CIVIS governance decision.

<sup>19</sup> According to the Erasmus+ Programme Guide v.2. (2025, p. 57)

<sup>20</sup> This maximum upper limit applies to all CIVIS BIPs, according to CIVIS governance decision.

<sup>21</sup> <https://civis.eu/en/teach-and-research/our-hubs>



- They allow the teaching staff to exchange views on teaching content and new curricular approaches, to test innovative teaching methods that could eventually become part of a newly devised joint course or curriculum in an international classroom environment.
- They should also support the development of transversal competences, in addition to the learning outcomes on subject-related competences.
- The ratio of teaching staff to students should guarantee active classroom participation.
- The number of teaching hours must ensure that most of the time spent abroad is related to education and training, and not to research or any other activity.

**Languages.** The main suggested language of instruction is **English**, but CIVIS BIPs can be designed and delivered in **any of the languages of the CIVIS universities (EN | DE | EL | ES | FR | IT | RO | SV)**<sup>22</sup>. Regardless of the language(s) used in the BIP, coordinator(s) must communicate the language requirements clearly, ensuring all participants can actively take part in the activities, without linguistic barriers and issues in place.

## PARTICIPANTS

The participants to a CIVIS BIP are comprised of **students** and **academics/teaching staff**. Additional participants could be considered (e.g., invited guest speakers, associate partner representatives, etc.), if applicable.

### Students

Any student in one of the 11 CIVIS universities across Europe and of the associate member universities in Africa is invited to participate in CIVIS BIPs, regardless of the study level (bachelor, master, doctoral, etc.), provided **they are enrolled at their home university throughout the entire duration of the BIP**<sup>23</sup>.

Specific requirements and selection criteria are defined by the BIP academic/programme team and are transparently communicated to potential students during the application campaign<sup>24</sup>, including *detailed participant profile, levels and areas of study, learning prerequisites, language proficiency*, and other aspects that define the *profile of expected students* to attend to the BIP.

For administrative purposes, there are **four categories of participating students** in a CIVIS BIP:

- **Erasmus+ mobile (visiting) students** – students enrolled at an EU CIVIS university that participate in the BIP funded via *Erasmus+ KA131 funding* by the sending university. These students are the only category counted for the OS funding calculation (*described below*). At least *25-30 Erasmus+ mobile (visiting) students should be selected* to participate in the BIP (*due to dropouts, cancellations, or other reasons*).
- **Non-EU mobile (visiting) students** – students enrolled at a non-EU CIVIS

<sup>22</sup> Applicants must acknowledge that the language selection influences the range of potential participants. Thus, while it is encouraged to explore multilingual BIPs or less-frequent instruction languages in international settings, this can affect the number of interested applicants.

<sup>23</sup> When selecting the implementation period of the BIP, programme coordinator(s) must acknowledge that BIPs taking place late during summer (i.e. July) makes it difficult, if not impossible, for final-year students to be considered eligible to participate.

<sup>24</sup> Criteria must be clearly defined by the BIP coordinator(s) when the BIP is published on the website, ensuring that students are fully aware of the requirements and can self-assess their applications. It is prohibited for coordinator(s) to make selection on criteria which have not been transparently communicated.

university (*the University of Glasgow, the University of Lausanne, the associate member universities in Africa*) that participate in the BIP (*funded by mechanisms described below*). These students do not count towards for the OS funding calculation (*described below*).

- **Self-funded mobile (visiting) students** – students enrolled at any CIVIS university (EU or non-EU) that participate in the BIP on their own funding. These students do not count towards for the OS funding calculation (*described below*). While no funding is provided, all administrative procedures and regulations for their mobility must still be followed according to the sending and receiving university.
- **Local (home) students** – students enrolled at the receiving (hosting) university that participate in the BIP. These students do not count towards for the OS funding calculation (*described below*).

The **minimum number of students** for an Erasmus+ CIVIS BIP is **10 Erasmus+ mobile (visiting) students**<sup>25</sup>.

There is no maximum number of students, while it is recommended that BIPs foresee **at least 30+ students that participate** (including non-EU and local students that do not count towards the minimum number). The maximum number is proposed by the programme coordinators at application stage, considering *logistics, teaching approaches, course type, and other constraints*.

When setting the number of expected participants, programme coordinators must always consider the *efficiency of teaching and learning practices*, as well as the *overall organisation of the programme*, ensuring that it accommodates the needs and expectations of all expected participants.

## Academics/teaching staff

Applications for CIVIS BIPs can be coordinated and implemented by **academics/teaching staff from any of the 11 CIVIS universities in Europe and of the 6 associate member universities in Africa**.

It is advisable that academics/teaching staff are **permanent faculty members or employees with a long-term contract**. Typically, the duration of the contract of the faculty members or employees involved must go beyond the end of the implementation period and allow for contributing to the sustainability of the activity after its completion.

For administrative purposes, there are **four categories of participating academics/teaching staff** in a CIVIS BIP:

- **Programme coordinator(s)** – a member (or a team) of the coordinating university of the BIP that is responsible for the overall coordination and implementation of the programme and it is the main contact point for all matters related to the BIP. If decided so by the project consortium, programme coordinators can be from a different university than the coordinating university; in such cases, this must be clearly stated and defined from the application process.
- **Local academics/teaching staff** – members of the coordinating/hosting (receiving) university (*if the coordinating and hosting university are not the same*) that play an active role in the implementation of the programme; their

<sup>25</sup> "To be eligible for OS, a BIP needs to involve a minimum of 10 Erasmus+ mobile learners supported by internal policy funds (not including teaching/training staff involved in the delivery of the programme). These 10 mobile learners must be undertaking their mobility specifically to attend the BIP through [...] the following Erasmus+ mobility activity: blended short-term student mobility for studies." (Erasmus+ Programme Guide v.2., 2025, p. 58)



roles must be specified in the project proposal.

- **Visiting academics/teaching staff** – members of the sending universities in the consortium that play an active role in the implementation of the programme; their roles must be specified in the project proposal. Funding mechanisms for this category are detailed below.
- **Guest speakers/teaching staff** – any relevant expert from a non-CIVIS HEI, a non-HEI organisation, industry representatives, NGOs, research

institutes, local stakeholders, etc. The coordinating university (if not decided otherwise by the project consortium) is fully responsible for any costs associated with the participation of this category in the programme, according to local regulations and mechanisms in place, if available.

The full list of academics/teaching staff is requested from the project submission stage and must be completed no later than the launch of the student application campaign.

## BUDGET FRAMEWORK

BIPs foresee two budget categories: **organisational support (OS) funds** and **mobility costs**. For detailed information related to funding, interested applicants must contact their local CIVIS and Erasmus+/International Offices. **The list of local contact for CIVIS BIPs can be found in Annex 4.**

### Erasmus+ organisational support (OS) funds

**OS funds** are **Erasmus+ funds** intended to **support the organisation and implementation of the BIP**<sup>26</sup>, including costs directly linked to the organisation of the programme (*excluding subsistence and travel for participants*)<sup>27</sup>.

The **coordinating HEI** applies for OS on behalf of the consortium and is responsible for sharing the OS grant for BIPs among the partnership, based on the design and organisation of the programme and the decisions taken among the members of the project consortium.

As stated above, when the BIP is **coordinated by a non-EU university** or **hosted in a non-EU country** (*see footnote 12 for the list*), **no Erasmus+ OS funds** can be granted, and **other funding must be secured instead** (*mobility funds for incoming staff and students are not subject to this matter*).

To receive Erasmus+ OS funds, **at least 10 mobile students with an Erasmus+ KA131 grant must participate in the BIP** (*Erasmus+ KA171 funded mobilities, mobilities funded by other sources, and local/home students*<sup>28</sup> do

<sup>26</sup> "The organisational support grant for blended intensive programmes is a contribution to any cost incurred by the institutions involved in relation to the organisation of the blended intensive programmes, such as costs related to the preparation, design, development, implementation, and follow-up of the programmes, including the delivery of physical and virtual/remote activities as well as the overall management and coordination." (Erasmus+ Programme Guide v.2., 2025, p. 71)

<sup>27</sup> Costs may include items such as (but not exhaustively): production of documents or educational material, rental of meeting locations, rental of equipment, services for meetings and activities, field trips, excursions, communication activities, translation and interpretation, preparatory visits, and administrative tasks. The type of costs may vary between CIVIS universities and programme coordinators must consult with the respective Erasmus+/International/CIVIS Office on the list of eligible costs provisioned by their respective university and the national regulations.

<sup>28</sup> "Local/home" students refer to students from the receiving HEI that participate to the BIP. While their participation is not counted towards the minimum requirements for the OS funds, their participation is highly welcomed in the BIP and their access must not be restricted for reasons that go beyond the selection criteria (e.g., "no funding is received for them to attend, so they cannot participate"); such actions will be sanctioned and no future edition will be permitted if such practices are encountered.

*not count toward this requirement*)<sup>29</sup>. Based on the number of such students, the OS funding is calculated on a basis of **400 EUR per mobile participant** and can range between **4.000 EUR** and **8.000 EUR** (Erasmus+ Programme Guide v.2., 2025, p. 70). While the maximum amount is capped at 8.000 EUR (*equivalent to 20 Erasmus+ mobile students*), this **cannot be considered a selection criterion** and must not be used in such regard by the programme coordinators. It is recommended that **at least 25-30 Erasmus+ mobile students are selected** (*not counting here the local/home students and students from non-EU CIVIS universities*).

As the allocation of the Erasmus+ OS funds is conducted by the Erasmus+/International Office of the coordinating university based on internal and national regulations in place,

differences may appear in the allocation and distribution of the OS funds. Limited funding for BIPs might lead to budget constraints according to the number of project proposals and university strategy.

As OS funds are being received by the coordinating university for a BIP, **tuition/course fees/taxes are strictly prohibited** and cannot be requested from participants.

Interested applicants, regardless of their home university (*EU or non-EU*) and explored application pathway, is advised to contact their respective CIVIS and Erasmus+/International Office to verify available funding for their BIP project proposal.

## Mobility costs

### Mobility costs for students

Students from the **EU CIVIS universities** (see **footnote 8** for the list) participating in a CIVIS BIP will be funded by the sending university using **Erasmus+ KA131 funds** of the respective university. These funds include **individual support, travel support, and inclusion support & green travel** (if applicable). The amounts and allocation process of these funds is the responsibility of the **sending university**, according to Erasmus+, national, and institutional regulations and procedures in place.

Students from the **University of Glasgow (UK)**, the **University of Lausanne (Switzerland)**, or

the **associate member universities in Africa** participating in a CIVIS BIP cannot receive Erasmus+ KA131 funding. Other funding options can be considered, as detailed in a specific section below.

To be eligible for funding, students must *apply in the designated CIVIS application process, be declared eligible by their home/sending university, and be selected by the programme team to participate in the BIP*. Without fulfilling these criteria, students cannot participate in CIVIS BIPs and benefit from the respective dedicated funding.

### Mobility costs for academics/teaching staff

Academics/teaching staff from the **EU-CIVIS universities** (see **footnote 8** for the list) participating in a CIVIS BIP will be funded by the sending university using **Erasmus+ KA131 "Teaching Staff Mobility" (STA)**. These funds include **individual support, travel support,**

and **inclusion support & green travel** (if applicable). The amounts and allocation process of these funds is the responsibility of the **sending university**, according to

<sup>29</sup>. While students from the *University of Glasgow (UK)*, the *University of Lausanne (Switzerland)*, or the *associate member universities in Africa* do not count towards the minimum number, their participation is highly welcomed in the BIPs and their access must not be restricted for reasons that go beyond the selection criteria.

Erasmus+, national, and institutional regulations and procedures in place.

Academics/Teaching staff from the **University of Glasgow (UK)**, the **University of Lausanne (Switzerland)**, or the **associate member universities in Africa** participating in a CIVIS BIP cannot receive Erasmus+ KA131 STA funding. Other funding options can be considered, as detailed in a specific section below.

To be eligible for Erasmus+ STA funding, **academics/teaching staff must be part of**

**the BIP team** and be **included in the dedicated list** shared with the programme coordinator(s), as well as the list on the CIVIS website.

Also, **during the physical component of the BIP**, academics/teaching staff are required to **teach a minimum of 8 hours** during a **minimum of 2 days** (*5 days if the physical component is hosted in a non-EU country*) (Erasmus+ Programme Guide v.2., 2025, p. 55).

### Mobility costs regarding mobility from and to non-EU CIVIS universities

Erasmus+ mobility budget cannot be used to fund the mobility costs of students and academics/teaching staff from the *University of Glasgow (UK)* and the *University of Lausanne (Switzerland)*. Furthermore, in some cases, Erasmus+ mobility funds might not be used when these universities are the receiving (hosting) university of the BIP.

While these challenges can appear, these universities, as well as the associate member universities in Africa are invited and encouraged to participate in all CIVIS initiatives, including BIPs.

Specific funding options for CIVIS BIPs and the respective participants can be accessed in such cases, as stated below, subject to availability and capacity.

- **University of Glasgow (UK)** – dedicated budget for participation in CIVIS activities, including the CIVIS BIPs, and possible support is mirrored on that provided by Erasmus+ funding options. Interested participants (students and/or academics/teaching staff) are invited to contact the CIVIS Team of the University of Glasgow, at [civis@glasgow.ac.uk](mailto:civis@glasgow.ac.uk), with any enquiry about funding.
- **University of Lausanne (Switzerland)** – a combination between dedicated budget for participation in CIVIS activities, including CIVIS BIPs, and funding from

the SEMP programme, where possible. The funding mirrors the one provided by Erasmus+ funding. Interested participants (students and/or academics/teaching staff) are invited to contact the CIVIS Team of the University of Lausanne, at [civis@unil.ch](mailto:civis@unil.ch), for institutional support for participation in CIVIS BIPs.

- **Associate member universities in Africa** – the receiving (hosting) university (for EU CIVIS universities only) can apply to their respective Erasmus+/International Office for Erasmus+ KA171 funds, enabling participants (students and academics/teaching staff) to attend the physical component. The regulations and procedures of the receiving (hosting) university apply in such cases. The CIVIS Coordination Office will assist these efforts.

If the hosting (receiving) university is a non-EU CIVIS university, participants from the EU CIVIS universities can be funded by the sending universities, according to available funding schemes. EU CIVIS universities can use *Erasmus+ KA171 funds* and/or *Erasmus+ KA131 funds for international mobility*, or other types of funding existing at the respective sending university, subject to availability.

## CALENDAR & IMPLEMENTATION

To ensure adequate promotion and smooth administrative mobility management & enrolment, CIVIS BIPs are submitted, evaluated, and implemented according to the following calendar<sup>30</sup>:

Calendar phase	Implementation in fall/winter 2026/2027	Implementation in spring/summer 2026/2027
Deadline for submission of BIP projects	14 November 2025, 23:59 ( <i>Brussels time</i> )	
Evaluation of submitted projects	20 November 2025 – 18 January 2026	
Validation of evaluation results	February 2026	
Notification to applicants	end of February 2026	
Preparation of CIVIS website	March 2026	May 2026
Application period for students	1 April – 3 May 2026	1 – 31 October 2026
Students eligibility check	4 – 15 May 2026	2 – 13 November 2026
Students selection by BIP coordinator(s)	16 – 31 May 2026	14 – 30 November 2026
Notification of students	1 June 2026	1 December 2026
Earliest starting date of BIPs	1 October 2026	1 February 2027
Latest ending date of BIPs	31 March 2027	31 July 2027
Evaluation of BIPs implementation	until end of May 2027	until mid-October 2027

### Notes on calendar phases

Since the number of CIVIS BIPs implemented each academic year is big, it is important that BIP coordinators acknowledge and respect the calendar, as no deviations are permitted.

BIP coordinators play a direct role in the following phases that influence the overall management of CIVIS BIPs:

- **Preparation of CIVIS website** – the programme coordinators will be asked to submit specific information about the programme to be published on the CIVIS website, according to a model provided by CIVIS Coordination Office. Several iterations might appear, in case unclear or incomplete information is submitted. This phase will be conducted on a dedicated CIVIS platform, with support from the *CIVIS Education and Communication Units*.
- **Students selection by BIP coordinator(s)** – the programme coordinators will be asked to select the students declared “eligible” by their respective home universities, according to the selection

criteria established at BIP level. This will be conducted on the dedicated CIVIS platform, with support from the *CIVIS Mobility and Digital Campus Units*.

- **Evaluation of BIPs implementation** – the programme coordinators will be asked to participate in the evaluation process at CIVIS level, following the implementation of the BIPs, which will consist in a survey and a focus group dedicated to programme coordinators, conducted by the *CIVIS Coordination Office* and the *CIVIS Education Unit*. In parallel, participating students will also be invited to fill a dedicated feedback survey provided by the *CIVIS Education Unit* (the survey will be sent directly to the students, through a dedicated CIVIS platform).<sup>31</sup>

Additional administrative matters will be included in the overall implementation of the BIPs, as communicated below and during the implementation process.

<sup>30</sup> As noted in the calendar, no BIP activities can be planned in August or September, due to administrative and logistic aspects related to academic calendars, student selection, and funding arrangements.

<sup>31</sup> According to the *ECTS User's Guide* (2015, pp. 50-52)

## Implementation of activities

The programme coordinators and the partner universities are responsible for the proper implementation of the planned activities, in accordance with the validated project (*and potential changes agreed with CIVIS Coordination Office*). Major deviations are permitted only before the start of the student application campaign. If changes are to be made after this point, they must be transparently communicated and agreed by all interested parties (*including the selected students, if changes are to be made after the selection process*).

A **Learning Agreement** must be signed before the physical component taking place, ensuring that students fulfil all necessary steps to benefit from funding and the recognition of learning. Programme coordinators are responsible for this step, with direct support and guidance from the *CIVIS Mobility Unit*. Learning agreements must be used for **all mobile (visiting) students**, regardless of funding type, as their role is to secure ECTS recognition.

**Assessment of the acquired competencies/ learning outcomes is mandatory and must be included in the programme.** The assessment method(s) must be described in detail in the application proposal. Assessment must be **conducted/evaluated by the academics/teaching staff involved in the delivery of the BIP**, under the supervision of the BIP coordinators and **must take place during the BIP programme's duration**.<sup>32</sup>

Upon successful completion of a BIP, students will receive **between 3 to 9 ECTS** (according to each BIP) from the coordinating university. Sending (home) universities (*especially EU CIVIS universities, as signatories of the Erasmus Charter for Higher Education 2021-2027*<sup>33</sup>) are **strongly encouraged to support students to recognise the received ECTS**, according to institutional regulations in place.

Participation of the programme coordinators in the **evaluation process**, as stated above, is strongly recommended, especially for those interested to apply in the future through the **"fast-track" pathway**.

## EVALUATION AND SELECTION OF BIP PROJECTS

The submission, evaluation, and selection process for BIP projects is built upon CIVIS's commitment to ensuring that projects combine scientific and teaching excellence, operational quality, and high potential for impact.

Without prejudice of the specific conditions prescribed to projects under the *New edition* (**"fast-track"**) pathway, all proposals must:

- a) Include a clear plan for implementation, sustainability, and scalability.
- b) Contribute to the strategic goals of CIVIS and the development of the European Higher Education Area.

<sup>32</sup> "Credits are awarded when appropriate assessment shows that the defined learning outcomes have been achieved at the relevant level. If the student has not achieved the learning outcomes, no credits will be awarded. The number of credits awarded to the student who demonstrates the achievement of learning outcomes is the same as the number of credits allocated to the component. Assessment methods include the whole range of written, oral and practical tests/examinations, projects and portfolios that are used to evaluate the student's progress and ascertain the achievement of the learning outcomes of a course unit or module, whereas assessment criteria are descriptions of what the student is expected to do, in order to demonstrate that a learning outcome has been achieved. In order to be appropriate, the assessment methods and criteria chosen for an educational component have to be consistent with the learning outcomes that have been defined for it and with the learning activities that have taken place." (ECTS User's Guide, 2015, p. 27)

<sup>33</sup> According to the Erasmus Charter for Higher Education 2021-2027, HEIs undertake to "ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility".



Each CIVIS member university reserves the right to assess the eligibility and strategic alignment of proposals involving its staff. Proposals must align with the internal priorities and procedures of each participating institution. As such, institutional endorsement is required as part of the application (through the **Letter of Intent**). Proposals lacking this endorsement may be deemed ineligible.

The final number of approved BIPs will **strongly depend also on the available budget** (*regardless of the application*

*pathway*). In this regard, upon approval of selected BIPs, **funding and distribution among universities will be checked**, ensuring both a balanced distribution among coordinated universities and the available OS funding in the respective universities. If case, programme teams may be asked to agree upon changing coordinating university.

The **process and criteria are different for each application pathway**, as described below.

## New edition (“fast-track”) pathway

BIPs that meet the eligibility criteria outlined in this section of the call may submit project proposals for a new edition using the [dedicated form](#).

By **15 October 2025**, the CIVIS Coordination Office will provide *BIP coordinators of programmes implemented during the 2024/2025 academic year* with a **dedicated report**. This report will include:

- the results of the student feedback evaluation survey, and
- confirmation of eligibility, based on the Coordination Office's technical analysis.

The report is intended to assist programme coordinators in selecting the appropriate application pathway.

## Regular pathway

New BIP projects, new editions of previously implemented BIPs that do not meet “fast-track” criteria, or transformed BIPs (*projects that, while built on previous BIPs, face major transformations and cannot be considered “new editions” of previous BIPs*), may submit project proposals for a new edition using the [dedicated form](#).

Submitted projects will undergo an evaluation and selection process consisting of two (2) components: **technical check**

(*conducted by CIVIS operational bodies*) and **scientific and pedagogical evaluation** (*conducted by experts from CIVIS HUBs*), according to the criteria established in **Annex 2**.

To be considered, projects must score **minimum 70 points out of 100** after the scientific and pedagogical evaluation.

## OBLIGATIONS

The coordinator(s) and teams of the approved CIVIS BIPs agree to:

- Implement the BIP during the overall implementation calendar and following the approved conditions and description.

Any changes must be formally agreed and approved beforehand by the CIVIS Coordination Office.



- Participate in the CIVIS evaluation and follow-up procedure after implementation.
- Acknowledge CIVIS and EU support in all outputs and communication.
- Share results, tools, and methodologies with other CIVIS partners, when requested.
- Strictly adhere to institutional regulations and requirements in place in all participating universities.

## ANNEX 1

# EVALUATION AND SELECTION CRITERIA

This Annex outlines the evaluation and selection criteria for BIP proposals submitted under the **7th CIVIS Call (Autumn 2025)**. It ensures transparency and consistency across the selection process and provides guidance both for applicants and evaluators.

Proposals submitted under the **Regular pathway** will undergo **a full scoring and evaluation procedure as detailed below**. Proposals submitted under the **New edition ("fast-track") pathway** will follow **a distinct process focused on eligibility confirmation**.

## EVALUATION FRAMEWORK

### Regular pathway

- **Stage 1:** Technical check: conducted by the CIVIS Coordination Office and the CIVIS Education Unit to verify eligibility and compliance with submission requirements.
- **Stage 2:** Scientific and pedagogical evaluation: conducted by academic experts designated by the CIVIS Hubs, using the award criteria outlined in below.

Each proposal can receive **a maximum of 100 points**. Proposals **must score at least 70 points to be recommended for selection**.

### New edition ("fast-track") pathway

Fast-track applications are **not subject to scoring under the award criteria**. Eligibility will be confirmed based on:

- Results of student feedback surveys from the previous edition.
- Confirmation that the coordinator has participated in the mandatory evaluation process.
- Fulfilment of the formal eligibility conditions of the call (e.g. minimum student numbers, 3 CIVIS partners, compliance with Erasmus+ rules).
- Funding availability and decision of the CIVIS Steering Committee.

Provided these conditions are met, the proposal will be considered for continuation under the fast-track mechanism.

## AWARD CRITERIA (REGULAR PATHWAY ONLY)

Criterion	Points	What will be evaluated
A. Strategic fit and CIVIS priorities	15	Relevance to one or more CIVIS Hub themes. Contribution to CIVIS's mission and the European Education Area. Evidence of added value compared to existing offers.
B. Pedagogical quality, innovation & interdisciplinarity	20	Clarity and coherence of learning outcomes and workload; robustness of pedagogical design; interdisciplinarity across fields; integration of innovative and student-centred teaching approaches (challenge-based, research-based, blended learning, etc.); transparency and appropriateness of assessment methods.

Criterion	Points	What will be evaluated
C. Transnationality and partnership quality	15	Participation of at least three CIVIS EU universities; meaningful and balanced contributions of all partners; geographical spread across the Alliance; evidence of genuine co-design and joint delivery.
D. Inclusiveness and accessibility	10	Concrete measures to ensure participation of diverse student groups, including those with fewer opportunities; attention to linguistic diversity; strategies to create inclusive and accessible learning environments.
E. Stakeholder integration	10	Involvement of external stakeholders (e.g. NGOs, industry, policymakers, civil society) in the design and/or delivery of the programme; collaboration with CIVIS Open Labs to increase civic engagement and societal relevance.
F. Feasibility and resources	10	Realistic and detailed work plan; clear distribution of academic and administrative tasks; adequacy of resources and support; feasibility of the proposed timeline; attention to risk management.
G. Mobility design	10	Balance and integration of the mandatory 5-day physical mobility and the virtual component; clear articulation of student workload in relation to ECTS allocation; meaningful connection between online and physical activities.
H. Sustainability and impact	10	Potential for continuation beyond a single edition; integration into curricula of partner universities; scalability or potential evolution into CIVIS joint pathways or degree-awarding programmes; expected academic, societal, and institutional impact.
<b>Total</b>	<b>100</b>	<b>Minimum threshold: 70 points.</b>

### Rating scale (*regular pathway only*)

- **90-100 points (*Highly recommended*):** Outstanding-Excellent alignment with CIVIS priorities and exceptional implementation capacity.
- **75-89 points (*Recommended*):** Very Good-Strong proposal with minor areas for improvement.
- **70-74 points (*Conditionally recommended*):** Satisfactory-Meets the minimum quality threshold but with notable weaknesses.
- **Below 70 points (*Not recommended*):** Fails to demonstrate sufficient quality or feasibility.

### Additional notes on the evaluation

- These award criteria apply only to new proposals submitted under the Regular pathway.
- Fast-track applications are validated on the basis of student feedback, coordinator engagement, and compliance with eligibility conditions, not through scoring.
- Evaluators should focus on academic, pedagogical, and partnership quality, while institutional processes (mobility funding, recognition procedures, etc.) are handled separately by CIVIS and Erasmus+ structures.
- Proposals should be assessed holistically: innovative and impactful projects may compensate for minor weaknesses in other areas.

## ANNEX 2

# CIVIS' THEMATIC AREAS FOR BIP PROPOSALS

The BIP should include, where possible, topics not only relevant for the European context, but also for the African and/or the Mediterranean Areas, especially if members from CIVIS associate member universities in Africa are included in a BIP partnership. **The BIP proposal must tackle one or more focus areas identified by the Hubs Councils.**

### HUB1: Climate, Environment, Energy

HUB1 initiatives will be organised into a framework which is partly based on focal challenges defined by Future Earth<sup>34</sup>. This framework encompasses research-oriented education and knowledge-action education pathways that target the following focal challenges:

- Deliver energy, water, and food for all.
- Decarbonise socio-economic systems to stabilise the climate.
- Safeguard the terrestrial, freshwater, and marine natural assets.
- Increase resilience and promote sustainable transformations.
- Create fundamental knowledge about climate, environment, and energy.

### HUB2: Society, Culture, Heritage

HUB2 initiatives will be organized within the framework of the following focus areas:

- Mediterranean Studies: Diachronic and Intercultural Perspectives.
- Heritage and Global Epistemologies.
- Diverse Societies, Inequality, and Social Change.
- Multicultural and Multilingual Communication and Education.
- Law, Norms, Ethics, and Political Institutions.

### HUB3: Health

HUB3 activities should be related to one or more of the following domains, as defined by the CIVIS HUB3 Council:

- Aging and geriatric medicine.
- Anaesthesiology, pain management, and critical care medicine.
- Biochemistry and genetics, medical biotechnologies, diagnostics, gene therapy, and bioinformatics.
- Diagnostic imaging, biomedical engineering, robotics in medicine, new medical devices, and digital health.
- Mental health, psychology, psychiatry, drug/alcohol addiction, eating disorders.
- Cancer medicine, immunology, and immunotherapies.
- Cardiovascular diseases, diabetes, and metabolic diseases.
- Chronic inflammatory and autoimmune diseases.
- Endocrinology, urology, reproductive and sexual health.
- Gastroenterology, hepatology, and micro-bioresearch.
- Health economics and healthcare management.
- Immunity, infectious diseases, microbiology, public and global health, environmental health.

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<sup>34</sup> [https://futureearth.org/wp-content/uploads/2019/03/future-earth\\_10-year-vision\\_web.pdf](https://futureearth.org/wp-content/uploads/2019/03/future-earth_10-year-vision_web.pdf)

- Medical humanities and innovative pedagogies.
- Neonate and children Health.
- Neurophysiology, neuroscience, and neurodegenerative diseases.
- Nursing, physical medicine, rehabilitation, disabilities, motor sciences, anatomy, and physiology.
- Oral health.
- Pharmacy, pharmacology, nutrition, nanoscience, and nanoformulations.

#### **HUB4: Cities, Spaces, Mobility**

HUB4 initiatives should address issues that are consistent with a framework that is partly based on actions defined by the EU Urban Agenda<sup>35</sup>:

- Climate and environmental challenges for cities.
- Social and employment challenges.
- Resilient and sustainable urban economies.
- Historical, landscape and architectural urban issues.
- Governing the cities.

#### **HUB5: Digital & Technological Transformation**

HUB5 should provide an infrastructure for ethical oversight and discussion of the social challenges posed by digital and technological transformations. HUB5 is aiming to produce coherent educational streams that explore and advance the implementation of digital technologies in different areas of life (work, commerce, education, governance, etc.), to deepen the understanding of how digital technologies are incorporated into cultural processes and transformations, and to create a space that facilitates a "critical gaze" on the social impact of digital technologies and transformations in society. Hub 5 initiatives will be organized within the framework of the following focus areas:

- Open science.
- Artificial Intelligence, Machine learning, Robotics.
- Ethics and power, digital divides, inclusion (equity).
- Data science and democracy.
- Public space.
- Work, personal and professional development (skills, career, personal development).
- Higher education and digital transformation, Innovative pedagogies.
- Environment and sustainability.
- Health and well-being.
- Law and public policy

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<sup>35</sup> <https://futurium.ec.europa.eu/en/urban-agenda/action-plans>

## ANNEX 3

### ECTS DELIVERY & RECOGNITION

Upon successful graduation from a BIP, students will receive **between 3 to 9 ECTS**. Any form of recognition is fully dependent on the students' home institution's regulations in place, so students must check before applying if the credits can be recognised and under which conditions. Students' participation in BIPs is not conditioned by ECTS recognition.

A clear **division of the learning outcomes for each ECTS credit point** (*based on calculated workload*) is required, especially for BIPs ranging from 7 to 9 ECTS credit points, supporting learning recognition for students from CIVIS universities.

A **Learning Agreement** must be signed before the mobility in order plan for a possible recognition upon successful graduation.

For credits to be transferred, participating students must receive a **Transcript of Records** or similar (*signed by the coordinating university*) clearly stating the number of ECTS credit points awarded to the students. The Transcript of Records is issued **after completion of the BIP (including both components)**, recording the learning experience of the student across the entire duration of the programme.

The exact number of ECTS credit points is defined by the BIP coordinator(s) based on the calendar and duration of the proposed activities, **corresponding to the total amount of workload for students** to attend and finish the programme (*the total amount of workload includes both components of the BIP, virtual and physical*). Based on the **ECTS User's Guide** (2015, p. 10), ECTS credit points must be linked with the total number of hours dedicated by the student to participate in the programme expressed as workload (**1 ECTS = 25-30 hours of student workload**). The workload amount represents the sum of the following components:

- Number of hours guided by academics / teaching / training staff (such as, but not limited to, face to face / online / synchronous lectures, field learning, mentoring, supervised assessment, etc.).
- Number of hours of individual work conducted by the students (such as, but not limited to, independent study time (mandatory bibliography, pre-recorded video lectures, lecture materials and class notes, other resources), research, projects, homework, unsupervised assessment, etc).

As a soft recommendation, **at least 30% of the proposed total number of hours of the BIP can represent activities guided by academics / teaching / training staff, as direct interaction** (*face-to-face or online*) with the participants, the difference being represented by individual work conducted by the students. Of course, the distribution between the two components of the workload can vary, depending on the nature of the BIP and the planned activities. Yet, we recommend not going below the 30% number of hours guided by academics / teaching / training staff out of the total workload, as the BIP is not a self-paced learning activity.

**Assessment of the acquired competences / learning outcomes is mandatory** and must be included in the programme. The assessment method(s) will be described by the BIP coordinator(s) in the application. Assessment must be conducted / evaluated by the academics / teaching / training staff involved in the delivery of the BIP, under the supervision of the BIP coordinator. Different assessment formats can be applied, both supervised and unsupervised assessments, but they must be clearly described by the coordinator(s) and followed during the programme implementation. Upon assessment, students' participation in the BIP will be graded following the grading system in place at the coordinating university and will be included in the Transcript of Records.



## ANNEX 4

### CONTACTS FOR CIVIS BIPs

General CIVIS BIP contact point: [bip@lists.civis.eu](mailto:bip@lists.civis.eu)

#### Local contact points

CIVIS University	Contact point	Email address / link
Aix-Marseille Université (AMU)	Manon Aimard & Hanaé Luong	<a href="mailto:civis-incomingmobility@univ-amu.fr">civis-incomingmobility@univ-amu.fr</a>
	AMU CIVIS Office	<a href="mailto:civis@univ-amu.fr">civis@univ-amu.fr</a>
National and Kapodistrian University of Athens (NKUA)	Anna Nikopoulou	<a href="mailto:sanikopoulou@uoa.gr">sanikopoulou@uoa.gr</a>
	Eleni Spiliopoulou	<a href="mailto:espiliop@phil.uoa.gr">espiliop@phil.uoa.gr</a>
University of Bucharest (UB)	Beatrice Crăciun	<a href="mailto:beatrice.craciun@erasmus.unibuc.ro">beatrice.craciun@erasmus.unibuc.ro</a>
	Raluca Amza	<a href="mailto:raluca.amza@erasmus.unibuc.ro">raluca.amza@erasmus.unibuc.ro</a>
Université libre de Bruxelles (ULB)	Alice Hoslet	<a href="mailto:bip@ulb.be">bip@ulb.be</a>
	Paola Vellani	<a href="mailto:paola.vellani@ulb.be">paola.vellani@ulb.be</a>
	Marie Ugeux ( <i>BIPs in preparation</i> )	<a href="mailto:bip-civis@ulb.be">bip-civis@ulb.be</a>
	Vanessa Jubenot ( <i>validated BIPs</i> )	
Universidad Autónoma de Madrid (UAM)	Maite Palma	<a href="mailto:maite.palma@uam.es">maite.palma@uam.es</a>
	Sofia Navarro Garcia	<a href="mailto:civis-eu@uam.es">civis-eu@uam.es</a>
Sapienza Università di Roma (SUR)	Tiziana De Matteis	<a href="mailto:tiziana.dematteis@uniroma1.it">tiziana.dematteis@uniroma1.it</a>
	CIVIS Short Mobility SUR	<a href="mailto:civis_shortmobility.sapienza@uniroma1.it">civis_shortmobility.sapienza@uniroma1.it</a>
Stockholm University (SU)	Anna Koch Öster	<a href="mailto:anna.koch@su.se">anna.koch@su.se</a>
	SU page on CIVIS BIPs	<a href="https://medarbetare.su.se/en/education/teaching/arrange-a-blended-intensive-program-bip">https://medarbetare.su.se/en/education/teaching/arrange-a-blended-intensive-program-bip</a>
Eberhard Karls Universität Tübingen (UT)	Lars Banzhaf	<a href="mailto:lars.banzhaf@uni-tuebingen.de">lars.banzhaf@uni-tuebingen.de</a>
University of Glasgow (UofG)	Celine Reynaud	<a href="mailto:civis@glasgow.ac.uk">civis@glasgow.ac.uk</a>
Paris Lodron University of Salzburg (PLUS)	Egzona Krasniqi	<a href="mailto:egzona.krasniqi@plus.ac.at">egzona.krasniqi@plus.ac.at</a>
	Petra Höpfner	<a href="mailto:petra.hoepfner@plus.ac.at">petra.hoepfner@plus.ac.at</a>
	Elisabeth Kleinlercher	<a href="mailto:elisabeth.kleinlercher@plus.ac.at">elisabeth.kleinlercher@plus.ac.at</a>
University of Lausanne (UNIL)	UNIL CIVIS office	<a href="mailto:civis@unil.ch">civis@unil.ch</a>