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A logo for a university

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**7th call for proposals for   
Blended Intensive Programmes (BIPs)**

**The application form template  
*[new edition (“fast-track”) pathway]***

Autumn 2025

# **PROJECT INFORMATION**

## **Introduction and application guidance**

Welcome to the **7th Call for CIVIS Blended Intensive Programmes (BIPs) – Application Form** ***[New edition (“fast-track”) pathway]***.

Fast-track applications are reserved for BIPs that were successfully implemented in the academic year 2024/2025 and are proposed again. They provide a simplified pathway for continuation, based on positive student feedback and completion of the coordinator evaluation survey.

CIVIS BIPs are **short, intensive educational projects** that combine a compulsory **virtual component** with a **5-day physical mobility**, designed and delivered jointly by at least three CIVIS universities. They promote interdisciplinarity, pedagogical innovation, and transnational collaboration, and are a cornerstone of the CIVIS educational strategy to contribute to the European Education Area and to CIVIS’s long-term vision as Europe’s Civic University Alliance.

This application form is structured to confirm eligibility, continuity, and planned adjustments, while capturing lessons learned from the previous edition. Please read carefully before completing.

## **Application instructions**

**Eligibility requirements**

* The consortium must include at least 3 CIVIS universities *(for the BIP to be eligible for Erasmus+ organisational support funding, at least 3 CIVIS EU universities must be included in the consortium)*.
* University of Glasgow (UK), University of Lausanne (Switzerland), and the CIVIS African associate member universities may join as partners or coordinators, but they do not count towards the minimum requirement unless coordinating *(case in which, the BIP is supported with own funds)*.
* Proposals must follow the programme structure *(virtual + 5-day physical component)* and award 3-9 ECTS.
* Only BIPs that received positive student evaluation results in 2024/2025 and where the coordinator completed the evaluation survey are eligible for the fast-track pathway.

**Complete all mandatory fields.** All mandatory fields in this application form are marked with an asterisk (**\***). Incomplete applications cannot be submitted.

**Letters of Intent.** Each proposal must include signed Letters of Intent from the Erasmus+/International/CIVIS Offices of **all involved universities** *(using the official* [***CIVIS template***](https://box.civis.eu/s/FJe42bMZqRBRX7p)*)*. These confirm institutional endorsement and are part of the eligibility check.

**Submission and deadlines**

* Deadline for submission: **14 November 2025, 23:59** *(Brussels time)*.
* Implementation: Proposals must fit within the **calendar for 2026/2027** (fall/winter or spring/summer session). Activities may not be scheduled in August or September.

**Evaluation**

Fast-track applications are not scored. Validation is based on:

* Student feedback report *(positive results confirmed by CIVIS Coordination Office)*.
* Coordinator’s evaluation survey *(completed)*.
* Eligibility check *(minimum partners, letters, programme structure, ECTS compliance)*.

**Support.** For questions on eligibility, consortium design, or application preparation, please contact the **CIVIS BIP Team** at **bip@lists.civis.eu** or your **local CIVIS contact points** *(Annex 4 of the Call document)*.

We look forward to reviewing your proposal and we thank you for your commitment to enriching the CIVIS educational community.

## **Applicant checklist**

Before submission, please confirm the following:

**Administrative requirements**

* I have informed my faculty leadership and my university’s Erasmus+/International/CIVIS Office about this proposal.
* I understand that the BIP must award 3-9 ECTS *(75-270 hours of student workload)*.
* I confirm the consortium includes at least 3 CIVIS universities.
* I will upload signed Letters of Intent from all participating universities.
* I acknowledge that the BIP must include a 5-day physical component and a virtual component.
* I acknowledge student participation rules: minimum 10 Erasmus+ mobile students *(recommended: 25-30 total participants including other categories)*.

**Alignment with Evaluation Criteria *(Regular pathway only)***

* The BIP was successfully implemented in 2024/2025.
* The student evaluation report has been received and meets the eligibility threshold.
* The coordinator (or co-coordinator) completed the evaluation survey.
* Planned adjustments and lessons learned are described in this application.

# **SECTION 1. PROJECT IDENTIFICATION**

**Title of previously implemented BIP\***

*(select from list below – single choice)*

* BIP1
* BIP2
* BIP…

**Project title for the new edition\***

*Please fill this field even if no changes are made to the tile of the BIP*

*(max. 15 words)*

|  |
| --- |
| *Insert text here…* |

**Short title/acronym for the new edition *(if applicable)***

*(max. 10 words – to be used for communication and reference purposes)*

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| *Insert text here…* |

**Coordinating university\***

*University of Glasgow (UK), University of Lausanne (Switzerland), and the CIVIS African associate member universities may be coordinating universities, case in which, the BIP is supported with own funds.*

*(single choice question)*

* Aix-Marseille Université (France)
* Eberhard Karls Universität Tübingen (Germany)
* National and Kapodistrian University of Athens (Greece)
* Sapienza Università di Roma (Italia)
* Stockholm University (Sweden)
* Universidad Autónoma de Madrid (Spain)
* Université Libre de Bruxelles (Belgium)
* University of Bucharest (Romania)
* University of Glasgow (UK)
* University of Salzburg (Austria)
* Université de Lausanne (Switzerland)
* Université Hassan II de Casablanca (Morocco)
* Université Cheikh Anta Diop de Dakar (Senegal)
* Eduardo Mondlane University (Mozambique)
* Université de Sfax (Tunisia)
* University of the Witwatersrand (South Africa)
* Makerere University (Uganda)

**Academic coordinator(s) of the programme\***

*(name, position, email, faculty/department)*

|  |
| --- |
| *Insert text here…* |

**CIVIS universities part of the programme consortium\***

*The consortium must include at least 3 CIVIS universities (for the BIP to be eligible for Erasmus+ organisational support funding, at least 3 CIVIS EU universities must be included in the consortium).*

*University of Glasgow (UK), University of Lausanne (Switzerland), and the CIVIS African associate member universities may join as partners, but they do not count towards the minimum requirement unless coordinating (case in which, the BIP is supported with own funds).*

*(multiple choice question)*

* Aix-Marseille Université (France)
* Eberhard Karls Universität Tübingen (Germany)
* National and Kapodistrian University of Athens (Greece)
* Sapienza Università di Roma (Italia)
* Stockholm University (Sweden)
* Universidad Autónoma de Madrid (Spain)
* Université Libre de Bruxelles (Belgium)
* University of Bucharest (Romania)
* University of Glasgow (UK)
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* Université de Sfax (Tunisia)
* University of the Witwatersrand (South Africa)
* Makerere University (Uganda)

**Contact in [University name]\***

*One field for each university part of the consortium*

*(first name, last name, email, position, email, faculty/department, role in the partnership)*

|  |
| --- |
| *Insert text here…* |

**Other partners *(if applicable)***

*Non-CIVIS higher education institutions, or external organisations such as NGOs, companies, public institutions, or other relevant stakeholders.*

*(institution/organisation, contact person, role in the partnership)*

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| *Insert text here…* |

# **SECTION 2. CONTINUITY CHECK**

**Student feedback confirmation\***

* I confirm that I have received the student evaluation report from the CIVIS Coordination Office and that the results meet the eligibility threshold for fast-track applications *(according to Call document, p. 14)*.

**Coordinator participation in evaluation\***

* I confirm that I (or another coordinator of the previous edition) completed the mandatory coordinator evaluation survey.

# **SECTION 3. PLANNED EDITION (2026/2027)**

**Guidance notes to applicants**

Fast-track applications are not scored, but this section is essential to confirm that your BIP continues to meet the requirements of the Call. Please provide updated details of the programme design, participation, and workload.

## **Lessons learned and adjustments**

**Lessons learned *(max. 300 words)*\***

* *What were the main lessons learned from the previous edition (student feedback, coordinator reflections, stakeholder input)?*
* *Which elements worked particularly well and should be retained?*

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| *Insert text here…* |

**Changes from the previous edition (max. 400 words)\***

* *What changes are introduced in this new edition (teaching methods, student profile, partner roles, schedule, mobility design)?*
* *Explain the motivation for these changes and how they respond to lessons learned or new opportunities.*

|  |
| --- |
| *Insert text here…* |

**Expected impact *(max. 300 words)*\***

* ***For students****: Describe expected skills, competences, and experiences gained (academic, intercultural, civic, employability).*
* ***For institutions****: Explain benefits for partner universities (collaboration, interdisciplinarity, innovation in teaching).*
* ***For CIVIS****: Describe how the BIP strengthens the Alliance (alignment with strategy, contribution to long-term vision, links to European Degree Label or other joint initiatives).*

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| --- |
| *Insert text here…* |

**Integration into curricula *(max. 200 words)*\***

* *Explain how the BIP will be embedded in the curricular offer of the partner universities (e.g. part of existing courses, electives, recognised modules).*
* *Describe how this integration supports recognition for students and strengthens institutional cooperation.*
* *Specify whether this BIP is connected to any other CIVIS action (degree programme, doctoral network, etc.) or with any existing degree programme between CIVIS universities.*

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| *Insert text here…* |

**Dissemination of results and lessons learned *(max. 200 words)*\***

*Explain how outcomes, experiences, and lessons learned will be shared with students, staff, institutions, and the CIVIS community (e.g. reports, publications, workshops, online resources).*

|  |
| --- |
| *Insert text here…* |

## **Physical component**

**Hosting university and location\***

|  |
| --- |
| *Insert text here…* |

**Planned dates\***

*Must be* ***5 consecutive days****, Monday-Friday, during eligible periods of the 2026/2027 academic year, excluding August–September. Please check the implementation period and the eligible periods.*

|  |
| --- |
| *Insert dates here…* |

**Daily schedule overview\***

*Indicate the planned distribution of contact hours (minimum 20, maximum 40 total across 5 days; between 4-8 hours per day).*

|  |
| --- |
| *Insert text here…* |

**Description of planned activities for physical component *(max. 300 words)*\***

*Describe the main learning activities during the physical component. Explain how these activities support the programme’s objectives, interdisciplinarity, and intercultural exchange.*

|  |
| --- |
| *Insert text here…* |

## **Virtual component**

**Planned dates\***

*Must be during eligible periods of the 2026/2027 academic year, excluding August–September. Please check the implementation period and the eligible periods.*

|  |
| --- |
| *Insert dates here…* |

**Planned synchronous and asynchronous activities\***

*Provide a calendar of online sessions where students meet collectively. If no synchronous activities are planned, please mention it here and justify why. Describe independent or group tasks supported virtually. If no asynchronous activities are planned, please mention it here and justify why.*

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| --- |
| *Insert text here…* |

**Description of planned activities for virtual component *(max. 300 words)*\***

*Describe the activities for the virtual component. Explain how they prepare for, complement, or follow up on the physical mobility.*

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| --- |
| *Insert text here…* |

**Blended Integration *(max. 200 words)*\***

*Explain how the physical and virtual components are integrated to create a coherent learning experience. Describe how students will transition between online and in-person phases.*

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| *Insert text here…* |

## **Workload and ECTS Calculation**

**Student Workload**

Student workload (between 75-270 hours) = Estimated number of hours of students’ individual work + estimated number of contact hours (guided by professors).

ECTS credits are based on the student workload according to the following equivalence: 1 ECTS = 25-30 hours of estimated student workload.

As a soft recommendation, at least 30% of the proposed total number of hours of the BIP can represent activities guided by academics/teaching/training staff, as direct interaction (face-to-face or online) with the participants, the difference being represented by individual work conducted by the students.

**Contact hours (guided learning)\***

*Enter the estimated number of hours for guided learning activities (e.g., lectures, workshops, interactive sessions) in both the physical and virtual components.*

|  |
| --- |
| *Insert text here…* |

**Independent learning hours\***

*Enter the estimated hours for independent study, assignments, and other self-directed learning activities.*

|  |
| --- |
| *Insert text here…* |

**Total workload**

*Automatically calculated as the sum between* ***Contact hours (guided learning)*** *and* ***Independent learning hours***

|  |
| --- |
| *= SUM (Contact hours + Independent learning hours)* |

**ECTS awarded\***

Based on the total student workload, calculate the equivalent ECTS credits for the BIP. Note that 1 ECTS credit corresponds to approximately 25-30 hours of total student effort.

CIVIS BIPs must award between 3 to 9 ECTS credit points *(for both components of the programme, virtual and physical)*.Please make sure the total student workload corresponds to the ECTS credit points the coordinating institution will award:

* 3 ECTS: 75-90 hours\*
* 4 ECTS: 100-120 hours\*
* 5 ECTS: 125-150 hours\*
* 6 ECTS: 150-180 hours\*
* 7 ECTS: 180-210 hours\*
* 8 ECTS: 210-240 hours\*
* 9 ECTS: 240-270 hours\*

*\*Depending on coordinating institution accreditation system.*

|  |
| --- |
| *Insert number of ECTS here…* |

## **Student participation details**

**Profile of participants (max. 200 words)\***

* *Indicate the fields of study, disciplines, or backgrounds that the BIP is primarily addressed to.*
* *Describe any interdisciplinary mix that is encouraged (e.g. social sciences + engineering, health + digital).*
* *Mention whether the BIP is open to students from all fields or targeted to specific profiles.*

|  |
| --- |
| *Insert text here…* |

**Prerequisites *(if applicable)***

*Indicate any entry requirements for students (e.g. prior coursework, language proficiency, specific skills).*

|  |
| --- |
| *Insert text here…* |

**Target student level(s)\***

*(multiple choice question)*

* ☐ Bachelor
* ☐ Master
* ☐ Doctoral
* ☐ Other (please specify): \_\_\_\_\_\_\_

## **Expected number of students**

**Erasmus+ mobile students *(from EU CIVIS universities other than the hosting university)*\***

|  |
| --- |
| *Insert number here…* |

**Other mobile students *(from non-EU CIVIS universities other than the hosting university)*\***

|  |
| --- |
| *Insert number here…* |

**Local students *(from hosting university)*\***

|  |
| --- |
| *Insert number here…* |

**Total expected students\***

|  |
| --- |
| *= SUM (Erasmus+ mobile students + other mobile students + local students)* |

## **Expected staff participation**

**Visiting teaching staff *(from CIVIS universities other than the hosting university)*\***

|  |
| --- |
| *Insert number here…* |

**Local teaching staff *(host university)*\***

|  |
| --- |
| *Insert number here…* |

**Other contributors *(e.g. guest lecturers, stakeholders)*\***

|  |
| --- |
| *Insert number here…* |

**Expected stakeholder participation (optional)**

*Approximate number of external stakeholders involved (e.g. NGOs, companies, policymakers, civil society)*

|  |
| --- |
| *Insert number here…* |

# **SECTION 4. CONFIRMATION AND DOCUMENTATION**

**Required document uploads\***

Letters of Intent from the faculty/department/school and the Erasmus+/International/CIVIS Office of each participating institution *(use official CIVIS template)*.

Download the template here: [**Letter of Intent\_template**](https://box.civis.eu/s/FJe42bMZqRBRX7p)

**Upload a file**

Additional supporting documents ***(optional)***:

* Detailed programme schedule (virtual + physical components).
* Letters of endorsement from external stakeholders.
* Promotional material, videos, photos, etc.
* Other relevant documentation.

**Upload a file/files**

**Applicant declaration\***

* I confirm that this application continues a previously implemented BIP (2024/2025).
* I confirm that the proposal involves at least 3 CIVIS universities.
* I confirm that the BIP awards between 3 and 9 ECTS, corresponding to 75-270 hours of student workload.
* I confirm that the BIP includes a 5-day physical component and a virtual component, integrated into one programme.

**Submission**

Once all sections are completed and documents uploaded, click on **“Mark as complete”** in the submission portal. A confirmation email will be sent to the coordinating applicant.